



# THE WIT SCHOOLS

## Admissions Info Pack



**Preschool | Primary | Secondary**  
**Curriculum: Finland | British | GES**

For more information contact 0209633192 / 0203190400  
or visit our website at [www.thewitschool.com](http://www.thewitschool.com)  
Loc: ARS Roundabout, East Legon - Accra

[www.thewitschool.com](http://www.thewitschool.com)



# wiT Admission Process

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## Book a tour & fill forms

Book a school tour, read parent handbook and meet with principal. Fill the form online & submit with registration fee via any of the official payment options provided.

## Pay billable school fees

Receive the invoice from account office and make payment for registration, uniforms, books, tuition and enrollment fees



## Pick up books, uniforms, etc

pick up the school uniforms, books and admission letter after the assessment and submit all requested application documents

## Get ready for school

Schedule to meet child's teacher, Prepare your child's school bag and get ready for your child's first day of school.





# School Fees

All new students pay a non-refundable one-time registration fee during admission forms

**We accept children from ages 12 months to 12 years**



## Preschool

### **NO ADMISSION FEES**

Registration fee: **¢800**

Enrolment fee: **¢5000**

Co-curricular: **¢550**

Books & TLM: **¢1000**

Lunch fee: **¢20/day**

### **Tuition fee:**

**\$750/term**



## Grade 1-9

### **NO ADMISSION FEES**

Registration fee: **¢800**

Enrolment fee: **¢5000**

Co-curricular: **¢650**

Books & TLM: **¢1200**

Lunch fee: **¢20/day**

### **Tuition fee:**

**\$850/term**

**Admissions are opened for ages 1 - 12 years in September, January & April terms.**

Fees can be paid monthly, termly or yearly as USD or in its cedi equivalent via bank transfer, direct deposit, cheques or Mobile money transfers. The registration and enrolment fee are one time payment during admission and includes a new set of uniforms and books for the first academic year. All other fees are paid termly and yearly. Please check school fees policies document for more detail or contact the account office at [thewitschool@gmail.com](mailto:thewitschool@gmail.com) / 0209633192.

**Registration and enrolment fees are mandatory and non-refundable.**





# Enrolment documents



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## WIT Admission checklist

Dear Parent / Guardian,

We appreciate your interest in our school and very much look forward to having your child join us. We acknowledge how daunting the process can be, and have therefore put together this information to aid the process. TWS does not enrol more than 20 children in one class group. Kindly note:



**A new Student will ONLY be accepted when..**

- The Admission form is FULLY COMPLETED AND SIGNED.
- COPIES OF STUDENT'S Last three terms REPORT CARDS OR RECENT STANDARDISED TEST SCORES for students coming to The WIT Schools from outside Ghana, ARE ATTACHED (if any)
- ALL MEDICAL FORMS including medical authorisation, immunisation forms and health information are attached.
- A COPY OF STUDENT'S BIRTH CERTIFICATE OR PASSPORT PAGE (i.e., the photograph identification page),  
And ONE PASSPORT-SIZED PHOTOGRAPH is enclosed.
- A non-academic intelligence ASSESSMENT is completed with Child to determine learning group.

## **FEE STRUCTURE & BANK ACCOUNT DETAILS**

- **NO ADMISSION FEES**
- WIT Daycare services also available for children from 3 to 12 months
- All Siblings get 5% discount on total of school fees. All students of TWS get a 20% discount on camp & Afterschool fees.
- Payment of tuition and all other fees directly to the designated bank account; details is outlined in this admission letter. (*Refer to details below*) Cheques and Bank transfers are also accepted.
- The school has a no cash payment policy; this is to ensure that there is evidence for both parties of payments made and received.
- A copy of the bank deposit slip must be presented to the Accounts Office in order to obtain an Official Receipt of Payment.
- Please note that payment is only considered complete when the school has issued an official receipt.
- Fees can be paid in instalment, please contact the Accounts to fill form B
- Please request for school fees schedule from our Finance Office or visit [www.thewitschool.com/schoolfees](http://www.thewitschool.com/schoolfees)

**Hotline: 0203190400 / 0209633192 / [thewitschools@gmail.com](mailto:thewitschools@gmail.com)**



# IMPORTANT ENROLMENT INFORMATION & DOCUMENTS



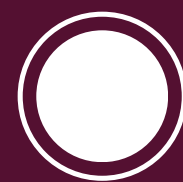
The WIT School is located at ARS Roundabout in East Legon, near AH Hotel. You can also search Google map for directions



The WIT School is a 21st century faith-based school where students are educated and trained based on godly principles and values



Visit [www.thewitschool.com/admissions](http://www.thewitschool.com/admissions) to learn more about our enrollment processes and fees or contact admissions office for further details



Access the full details on our uniquely designed and rigorous Nordic education curriculum by logging into [www.thewitschool.com/curriculum](http://www.thewitschool.com/curriculum)



Admission for new students is only offered for a minimum of one academic year (3 terms) and parent who abruptly in the middle of the year without informing the principal by email or in writing at least 1 term before intended date of leaving will be eligible to pay the full tuition fees for the abandoned terms or face legal actions. This is to ensure that the school is able to keep the high standards of education, childcare wellbeing and safety.



For more information contact us at [thewitschool@gmail.com](mailto:thewitschool@gmail.com) or call 0209633192



THE WIT SCHOOLS

# EDUCATIONAL SKILLS SUPPORT TRAINING

## OUR COURSE

- EXECUTIVE FUNCTION SKILLS
- SPEECH & LANGUAGE DELAY
- DYSLEXIA & READING SKILLS
- BEHAVIOURAL MANAGEMENT
- LEARNING DIFFICULTIES
- ESL FOR FOREIGN STUDENTS
- COGNITIVE SKILLS TRAINING

ENROL NOW



To register your child for any of these supplementary educational services, kindly call 0203190400 / 0209633192 or send an email to [thewitschools@gmail.com](mailto:thewitschools@gmail.com)



**MS. PRECIOUS BONSU**

Founder, The WIT Schools  
Finnish & UK trained  
Certified Education expert



SCAN ME