

## THE WIT SCHOOL FEES SCHEDULE 2022-2023: Pre-k to Grade 2 (Ghanaian students only)

School opens Mondays to Fridays from 7:30 am to 3:00pm. Our program is offered for 3 terms a year from August - June i.e. 13 weeks per term. Class size is 12-15 per age group with two experienced ECE teachers and 1 support staff. To ensure uniformity in academic excellence and character development, places are only offered to Pre-KG (1-2yrs), KG (3-4yrs), Pre-primary (4-5yrs) and Grades 1 & 2 (6-7yrs).

### All new students pay:

- Registration fee: ₵800
- Enrolment deposit : ₵5000
- Termly Tuition fee: ₵6350
- School uniforms (required): ₵700

**NO ADMISSIONS FEE IS REQUIRED!**

### Other fees

- Lunch fee (optional): ₵20/day
- Field trips / Swimming: ₵350/term
- Bus services: (depends on location)

### School fees terms and conditions:

Registration fees are non-refundable and are required to start enrolment process. All new students are required to pay a non-refundable non transferable Enrolment deposit of ₵5000 to secure a place for the new student. This deposit will be credited to the last tuition payment of the child upon withdrawal notice. If no notice or less than a term's notice is given, the EF is forfeited whether the child attends school or not.

Parents then pay the termly tuition fee of ₵6350 after the admissions forms and documents are received before the child can start school. *There are no hidden fees, levies or other extra charges although parents are billed for emergency medicals (where applicable), lost or damaged books and school property. Annual Tuition fee covers the cost of administration, teaching, learning resources, insurance policy, security, student assessment, evaluation and welfare for approx 40 weeks a year.*

### Parent orientation

Parents are required to come for a tour during the admissions process and then an orientation meeting at least a day before the child starts school. The Principal will go through the parents handbook and explain all TWS policies to the new family. This is also a session for parents to meet their child's teacher, ask questions and get the needed information.

### Books

Books i.e. workbooks and supplementary readers are billed annually from ages 3+ by our partner suppliers and prices may vary. However it will not exceed ₵350 per term.

### Full Day Tuition Payment Plan (optional)

Tuition fees are due and billed each academic year and can be paid either monthly, termly or yearly — please choose your preferred payment plan & complete form B. Please Circle option of your choice:

- A) **Annual:** ₵19,050 payment, prior to September 1st. Pay yearly and get 2% discount.
- B) **Quarterly:** Three equal payments of ₵6350 due September 1st, December 1st, & April 1st.
- C) **Monthly:** ₵2116 due on the first of September through May (bill sent every 28th of each month) and paid no later than 3 working days)

#### Sibling Discount

A 10% tuition assistance discount is given to a second and third sibling if enrolling during the same year. Parents should indicate on admissions forms the registration of multiple children during enrolment process.

#### School uniforms

Each child receives a full set of branded WIT School uniforms including: 2 official uniform (polo shirts + 2 shorts/skirts, 1 house polo T-shirt, 1 white Friday t-shirt and 1 PE kit).

#### Additional family services and programs:

An optional breakfast club (opens at 6am - 7am) and Afterschool care (3:30 to 6:30pm) enrichment club / extended day program is available for an additional fee.

We also have a vibrant weekend school club on Saturdays (9am to 3pm) as well as 3 vacation camps per year during our Easter, Christmas and Summer breaks which are opened to all students of TWS for a discounted rate of 50%. Please contact the Special Programs director for details.

#### Referral program:

Parents who refer The WIT Schools to other parents to enrol in our pre-k to grade 2 classes will earn 100 points (₵350) which will be a credit to their child's account and deducted from their annual fees bill (annual tuition fees will be discounted by ₵350)

#### Conditions

1. Upon acceptance of admission and payment of Enrolment deposits, parents are then required to pay termly school fees of ₵6350 in full before child can start school in the respective term. Subsequent tuition fees can be billed monthly, termly or yearly (discount applies).
2. All fees are payable by bank direct deposit, momo transfer or cash or checks at school
3. Tuition fees are required to be paid at least 7 days before new term and no later than 7 days after school reopens.
4. Please note that non-Ghanaian students must pay fees yearly or opt for a payment plan.
5. A surcharge of 10% will be levied on unpaid and delayed fees each month or delay beyond agreed dates. This clause will be strictly enforced.
6. A facility exists for a small number of instalment arrangements but parents must fill FORM B to effect it. This facility is however not applicable to and will not be granted in the first year of admission.
7. The Directors reserve the right to raise the fees during the course of the school year.